



Thank you for completing the ***Licensing Orientation for Family Child Care Providers*** webinar on the ***Center for Early Learning Professionals (CELP)*** website. As you may recall from the webinar, this is an initial requirement for operating a child care in your home.

The next step towards becoming licensed is to enroll in the Rhode Island Early Start System (RISES) and add a Family Child Care program. To do this you must:

1. Create an account in the [Rhode Island Start Early System \(RISES\)](#)
2. Complete your profile and get your Workforce ID
3. Input your Workforce in your CELP account
4. Wait 24-48hrs from the completion of the orientation to complete next step
5. Log in to RISES and add a Family Child Care program ([click here for step-by-step guide](#))

Upon completion of setting up your account and adding a Family Child Care program in RISES, you must notify the ***Center for Early Learning Professionals (CELP)*** to get approval to take ***First Steps*** training, which is also offered by ***CELP***. The ***First Steps*** training is a virtual course offered to potential *providers* in which ***CELP*** assists you in completing your application and provides required trainings. However, you cannot join ***First Steps*** without first adding a Family Child Care program in ***RISES***. Please contact the Office of Child Care Licensing email with any questions ([DHS.ChildCareLicensing@dhs.ri.gov](mailto:DHS.ChildCareLicensing@dhs.ri.gov) ).

As a reminder, you **have one year from the date on your orientation certificate** to become licensed. We encourage potential providers not to wait until the last minute, as inspections and other application pieces may take time.

You can notify the ***Center for Early Learning Professionals*** of your completion of the steps above by calling 401-736-9020 or send an email at [info@center-elp.org](mailto:info@center-elp.org)