

ProSolutions Course Title	WKCs
<b>Administrators</b>	
An Administrator's Overview of Assessment in Early Care and Education	A, LE
Anti-bias Approach to Program Development	P, LE
Assessing Your Leadership Style	LE
Creating Emotionally Supportive Environments for Staff	LE
Establishing a Profitable Child Care Business	PM
Hiring and Retaining Good Staff	SS
Mindful Relationships: Looking Beneath the Surface	P, LE
Onboarding 101	PM
Professionalism for Early Care and Education Administrators	P
Staying Connected: Staff Communication and Motivation	SS
Talent Management: Building the Pipeline	PM
The Center Director as Advocate for Families and Staff	LE
The Director's Role in Conflict Resolution	SS
<b>All Roles</b>	
Block Play as a Creative Learning Strategy	C
Classroom Management 101	C
Diversity and Differences: An Anti-Bias Approach to Teaching Diversity	FE, P
Environments that Support Children with Challenging Behaviors	C
Family Engagement During Times of Stress and Trauma	HSW, FE
Helping Children Develop Empathy	DL
Individualized Education Plan (IEP): Planning for School Success	A
Leveling the Field: Equity in Early Childhood Education	DL, P
Parent-Teacher Conferences	FE
NAEYC Code of Ethical Conduct Part 1: Overview	P, LE
NAEYC Code of Ethical Conduct Part II: Understanding Your Responsibilities	P, LE
Observation and Assessment: Documenting Children's Progress	DL, A
Purposeful Play	FE
Secure Connections: The Relationship Between Trauma and Attachment Styles	DL, C, FE
Speaking their Language: Supporting Dual Language Learners	DL, C, FE
The Art of Communication: Part 2 Communicating with Parents	FE
The Art of Transitions	C
Using Technology as a Teaching Tool: Do This – Not That	C
<b>Infant and Toddler Educators</b>	
The Early Years: Infant and Toddler Mental Health	DL
Activities That Promote Social and Emotional Development in Infants	C
Activities That Promote Social and Emotional Development in Toddlers	C
Brain Power! Cognitive Development in Infants	DL
Brain Power! Cognitive Development in Toddlers	DL
Fine Motor Activities for Infants	C
Fine Motor Activities for Toddlers	C

Food Foundations: Infant and Toddler Nutrition	HSW
Great Ways To Promote Cognitive Development in Infants	C
Great Ways To Promote Cognitive Development in Toddlers	C
Gross Motor Activities for Infants	C
Gross Motor Activities for Toddlers	C
Learning Language: Birth to 36 Months	DL
Scenery for Learning: Developmentally Appropriate Environments for Infants/Toddlers	C
Setting the Stage for Positive Behavior in Infants and Toddlers	DL
Taking the Bite out of Toddler Biting	C
Taming Toddler Temper Tantrums	C
<b>Family Child Care Educators</b>	
Creating a Business Plan for Family Child Care	PM
Family Engagement During Times of Stress and Trauma	FE
Principles of Behavior Management I: What do we know?	DL, C
Principles of Behavior Management II: What Can We Do?	DL, C
Tender Topics: Handling Trauma with Children and Youth	DL, C
The Daily Schedule for Family Child Care	C
The Mindful Classroom	P, C
<b>School Age Educators</b>	
All Hands on Deck: Supporting School Age E-Learning in a Child Care Setting	C
From the Ground Up: Structuring and Scheduling Your Aftercare Program	PM
Helping Hands: Social Emotional Support for School Age Children	DL
Kids and Tweens: Managing School Age Student Behavior	C
Movement and Menus: Physical Activity and Nutrition for School Age Children	HSW
Room for All: Inclusion in School-Age Programs	DL
Strategies for Preventing and Addressing Bullying Behaviors	C

**KEY**

**Workforce Knowledge and Competencies (WKC)**

**Teacher/Teacher Assistant/Family Child Care Provider**

HSW: Physical and Mental Health, Safety, and Wellness

FE: Family Engagement

DL: Development and Learning

C: Curriculum

A: Child Assessment

P: Professionalism

**Administrator/Education Coordinator**

LE: Leadership

PM: Program Management

CQI: Continuous Quality Improvement

SS: Staff Support

CP: Community Partnerships